



# Shenango Area School District Reopening of School Health and Safety Plan

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**Learning for a Lifetime**

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## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

**Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)**

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 25, 2020**

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Michael Schreck	Administrator	Pandemic Coordinator
Joseph McCormick	Administrator/Parent	Both
Todd Anthony	Administrator	Both

<b>Adam Vincent</b>	Administrator	Both
<b>Derek Sumner</b>	Administrator	Both
<b>James Janacone</b>	Special Education/Parent	Health and Safety Plan Development
<b>Rob Heath</b>	Technology	Health and Safety Plan Development
<b>Monica Rich</b>	School Board	Health and Safety Plan Development
<b>Jeana Colella</b>	School Board/Parent	Health and Safety Plan Development
<b>Julie Hudak</b>	Health Official	Both
<b>Paula Natale</b>	Health Official/Parent	Both
<b>Dr. Laura Pesci</b>	Community Health Official/Parent	Both
<b>Christine Bruno</b>	Cafeteria	Health and Safety Plan Development
<b>John Dado</b>	Transportation	Health and Safety Plan Development
<b>Suzanne Montgomery</b>	Teachers/Parent	Health and Safety Plan Development
<b>Scott Sauders</b>	Teachers	Health and Safety Plan Development
<b>Charles Fontana</b>	Building and Grounds/Parent	Health and Safety Plan Development

### **Key Strategies, Policies, and Procedures**

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the

efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19?](#)
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:** Completed a detailed review of product purchasing, use, distribution and frequency of cleaning practices. Expanding access to cleaning products to include classroom teachers and coaches, and additional personnel to increase the frequency and extent of cleaning practices. Creating a nexus of prior preventive cleaning procedures, active ongoing efforts to clean/sanitize/disinfect, and reactive post-cleaning of possibly exposed areas and equipment. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible opening windows. Increased access to open air spaces for faculty/student use and increased use of window and A/C unit ventilation.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains,	Student/Family option of online/remote learning to lower daily physical attendance and exposure  Buses/Vans - Sanitized/Disinfected between each student run  Classrooms, hallways - Daily	Buses/Vans - Sanitized/Disinfected between each student run.  Classrooms, hallways - Daily  Cafeteria Surfaces - between each breakfast and lunch  Bathrooms, fountains, student desks, and other high-traffic surfaces - 2+ times daily	Chuck Fontana-Building and Grounds	Two additional part-time custodians  Use of CDC approved cleaning products	Y - Custodial and other faculty and staff (teachers, coaches, etc...)

<p>hallways, and transportation)</p>	<p>Cafeteria Surfaces - between each breakfast and lunch</p> <p>Bathrooms, fountains, student desks, and other high-traffic surfaces - 2+ times daily</p> <p>Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible opening windows and doors.</p> <p>No water fountain use except touchless bottle filler</p>	<p>Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible opening windows and doors.</p>		<p>N</p>
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Increased access to open air spaces for faculty/student use</p> <p>Increased use of window and A/C unit ventilation</p>	<p>Increased access to open air spaces for faculty/student use</p> <p>Increased use of window and A/C unit ventilation</p>	<p>Building Administration</p>	

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?



- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:** Students' classrooms and learning spaces will be set up to ensure appropriate mitigation measures. Classroom classes sizes will be limited to 25 students as much as feasibly possible. Students' desks will be organized facing one direction and as close to 3 feet apart as possible and the use of outdoor and large capacity spaces will be encouraged. All non-essential surfaces will be removed and high touch areas will be cleaned frequently. Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. If soap and water are not available, hand sanitizer that contains at least 60% alcohol can be used. Encourage staff and students to cover coughs and sneezes with a tissue. All stakeholders will be trained on social distancing practices and safety protocols through professional development.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<p>Student/Family option of online/remote learning to lower daily physical attendance and exposure</p> <p>Minimize class sizes to under 25 students as much as feasible.</p> <p>Desks organized facing one direction as close to 3 feet apart as possible.</p> <p>Remove any non-essential surfaces</p> <p>Encourage partitions as appropriate and as available</p>	<p>Minimize class sizes to under 25 students as much as feasible.</p> <p>Desks organized facing one direction as close to 3 feet apart as possible.</p> <p>Remove any non-essential surfaces</p> <p>Encourage partitions as appropriate and as available</p> <p>Use of outdoor and large capacity spaces when appropriate</p>	Building Administration		N

	Use of outdoor and large capacity spaces when appropriate				
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	Maximize seating to face one direction as best as the spaces allow and encourage eating outside, weather permitting	Maximize seating to face one direction as best as the spaces allow and encourage eating outside, weather permitting	Building Administration		N
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.  If soap and water are not available, hand sanitizer that contains at least 60% alcohol can be used.  Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately.	Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.  If soap and water are not available, hand sanitizer that contains at least 60% alcohol can be used.  Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately.	Building Administration	Increased supply of soap, hand sanitizer, and other hygiene products as recommended by the CDC	Y
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs.  Broadcast regular announcements on reducing the spread of	Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs.  Broadcast regular announcements on reducing the spread of	Building Administration	Necessary Signage	N

	COVID-19 on district communication systems like Parent Square and daily building announcements.	COVID-19 on on district communication systems like Parent Square and daily building announcements.		
<b>* Identifying and restricting non-essential visitors and volunteers</b>	<p>Non-essential visitors will not be permitted in the buildings.</p> <p>Any visitor allowed to access the building is required to undergo screening protocol.</p>	<p>Any visitor allowed to access the building is required to undergo screening protocol.</p>	Building Administration	N
<b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	<p>Refer to PIAA, school and SAA approved athletic and safety policies.</p>	<p>Refer to PIAA, school and SAA approved athletic and safety policies.</p>	<p>Building Administration</p> <p>Athletic Director</p>	N
<b>Limiting the sharing of materials among students</b>	<p>Discourage sharing of items that are difficult to clean or disinfect</p> <p>Child's belongings will be held separate locations as much as possible</p> <p>Allow adequate time to clean and disinfect any communal supplies</p> <p>No sharing of materials</p>	<p>Discourage sharing of items that are difficult to clean or disinfect</p> <p>Child's belongings will be held separate locations as much as possible</p> <p>Allow adequate time to clean and disinfect any communal supplies</p>	<p>Building Administration</p>	<p>Labeled containers, cubbies, or individual desks</p> <p>Cleaning/Sanitizing products as recommended by CDC</p>
<b>Staggering the use of communal spaces and hallways</b>	<p>Lunches, Study Halls, and all other larger gatherings will be scheduled in a way to allow for minimizing interactions among large numbers of students.</p>	<p>Lunches, Study Halls, and all other larger gatherings will be scheduled in a way to allow for minimizing interactions among large numbers of students.</p>	Building Administration	N

<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>Buses will also be scheduled to drop off students in a staggered schedule. Students will be required to wear a mask while being transported. Masks will be given to any student entering the bus without a mask.</p>	<p>Buses will also be scheduled to drop off students in a staggered schedule. Students will be strongly encouraged to wear a mask while being transported.</p>	<p>Building Administration</p>	<p>Masks</p>	<p>N</p>
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Minimize class sizes to under 25 students as much as feasible. Desks organized facing one direction as close to 3 feet apart as possible. Staggered use of communal spaces to allow time for cleaning and disinfecting. Interactions between groups of students will be discouraged.</p>	<p>Minimize class sizes to under 25 students as much as feasible. Desks organized facing one direction as close to 3 feet apart as possible. Staggered use of communal spaces to allow time for cleaning and disinfecting. Interactions between groups of students will be limited.</p>	<p>Building Administration</p>	<p>Cleaning/Sanitizing products as recommended by CDC</p>	<p>N</p>
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>					

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:** Through the incorporation of CDC and PDE guidance and emphasis will be placed upon encouraging students and staff to stay home when appropriate, remain educated on knowing the signs, symptoms and returning to school/work guidelines. Communication systems in place to require self-reporting of symptoms, test results, and exposure to positive cases as well as clear and frequent communication of changing educational requirements and plans.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and</b>	Student/Family option of online/remote learning to lower daily physical attendance and exposure.	Require daily screening procedures for COVID-19 symptoms by parents/families and staff.	Building Administration	Covid-19 Signs and Symptoms Information/Posters	N

<p><b>history of exposure</b></p>	<p>Require daily screening procedures for COVID-19 symptoms by parents/families and staff.</p> <p>Reinforcing staying at home when appropriate via educating staff and families who have tested positive, show symptoms or have had close contact with a person with COVID-19.</p> <p>Follow CDC guidelines on returning to work/school.</p> <p>Reinforcing requirements for families and staff to self-report to the district of exposure, positive tests and symptoms.</p>	<p>Reinforcing staying at home when appropriate via educating staff and families who have tested positive, show symptoms or have had close contact with a person with COVID-19.</p> <p>Follow CDC guidelines on returning to work/school.</p> <p>Reinforcing requirements for families and staff to self-report to the district of exposure, positive tests and symptoms.</p>	<p>N</p>
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>Immediately separate and assign to the designated area in each school building where individuals will be isolated if displaying symptoms until picked up.</p> <p>Cleaning areas of origin for those individuals</p>	<p>Immediately separate and assign to the designated area in each school building where individuals will be isolated if displaying symptoms until picked up.</p> <p>Cleaning areas of origin for those individuals</p>	<p>Building Administration</p> <p>N</p>
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>Clear communication of protocol for screening, response, and reporting of symptoms.</p> <p>Guidelines for required absence form work/school as a result of Covid-19 symptoms or diagnosis.</p>	<p>Clear communication of protocol for screening, response, and reporting of symptoms.</p> <p>Guidelines for required absence form work/school as a result of Covid-19 symptoms or diagnosis.</p>	<p>Nurse Building Administration</p> <p>N</p>

	<p>Students and staff must be fever free for 3 consecutive days and improving symptoms before returning.</p> <p>Positive Covid-19 test results will require a 10 day absence after diagnosis.</p>	<p>Students and staff must be fever free for 3 consecutive days and improving symptoms before returning.</p> <p>Positive Covid-19 test results will require a 10 day absence after diagnosis.</p>	
<p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p>	<p>Utilization of ParentSquare (families) and district email (staff) of closures and within school year changes in safety as advised by district administration and the Pandemic Response Team.</p>	<p>Utilization of ParentSquare (families) and district email (staff) of closures and within school year changes in safety as advised by district administration and the Pandemic Response Team.</p>	<p>Superintendent Building Administration</p> <p>N</p>
<p><b>Other monitoring and screening practices</b></p>			

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary of Responses to Key Questions:** Face coverings will be recommended for teachers and students in both Green and Yellow safety stages. Face coverings will not be required for students in any environment except for transportation during the yellow status. Teachers will be required to use face coverings while teaching under a yellow status. To ensure that students and staff at a higher risk are cared for, information about Covid-19 symptoms, precautions that can be taken, and effective safety practices will be

posted throughout the school.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>* Protecting students and staff at higher risk for severe illness</b>	<p>Display signage and information within school setting of symptoms and safety practices</p> <p>Advise staff and students of self-assessment and monitoring of symptoms</p> <p>Encourage staying home of individual who are symptomatic</p> <p>Required absence of 3 days without symptom or 10 days of identification of Covid-19</p> <p>Provide alternative learning opportunities</p> <p>Professional accommodation to workplace and delivery of education</p>	<p>Display signage and information within school setting of symptoms and safety practices</p> <p>Advise staff and students of self-assessment and monitoring of symptoms</p> <p>Encourage staying home of individual who are symptomatic</p> <p>Required absence of 3 days without symptom or 10 days of identification of Covid-19</p>	<p>Building Administration</p> <p>Nurse</p>	<p>1:1 Initiative</p> <p>Universal use of Google Classrooms</p>	Y
<b>* Use of face coverings (masks or face shields) by all staff</b>	<p>Require wearing face covering devices by staff</p>	<p>Required wearing of face coverings by staff and students while Governor order in effect</p>	Building Administration	<p>Cleaning/Sanitizing products as recommended by CDC</p> <p>PPE</p>	N
<b>* Use of face coverings (masks or face shields) by</b>	<p>Require wearing face coverings devices by students while Governor order in effect</p>	<p>Required wearing of face coverings by staff and students while Governor order in effect</p>	Building Administration		N



<p><b>older students (as appropriate)</b></p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Required wearing of face coverings by staff and strongly encourage wearing of face coverings by students</p> <p>Provide direct instruction for students with complex needs of proper use PPE devices and their importance. K and SLP students along with their teachers are permitted to have direct instruction without mask giving proper social distancing or a plexiglass barrier</p> <p>Provide alternative learning opportunities for vulnerable students with underlying conditions</p>	<p>Permit wearing of face coverings by staff and students</p> <p>Provide direct instruction for students with complex needs of proper use PPE devices and their importance.</p> <p>Provide alternative learning opportunities for vulnerable students with underlying conditions</p>	<p>Building Administration</p> <p>Nurse</p>	<p>Cleaning/Sanitizing products as recommended by CDC</p> <p>PPE</p>	<p>N</p>
<p><b>Strategic deployment of staff</b></p>					

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Google Suite	Professional Staff	Rob Heath	online and face-to-face	Computer and access to Google Suite	7/2020	8/2020
Cleaning, sanitizing, disinfecting	All Staff	Building Principals	Face-to-face	Classroom cleaning supplies	8/20/2020	8/20/2020
Video editing	Professional Staff	Rob Heath	Face-to-face	Video editing software	8/20/2020	8/20/2020
Go Guardian	Professional Staff	Rob Heath	Face-to-face	Filtering software	8/20/2020	8/20/2020
Covid-19 Signs and Symptoms	All Staff	School Nurses	Face-to-face	Presentation materials	8/20/2020	8/20/2020

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan	Parents and students	Michael Schreck	ParentSquare	7/14/2020	8/24/2020
Back to School Communication	Parents and students	Building Principals	ParentSquare	7/14/2020	8/24/2020
Health and Safety Updates	Parents and students	Building Principals	ParentSquare	8/25/202	6/4/2020

## Health and Safety Plan Summary: Shenango Area School District

**Anticipated Launch Date: July 14, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Completed a detailed review of product purchasing, use, distribution and frequency of cleaning practices. Expanding access to cleaning products to include classroom teachers and coaches, and additional personnel to increase the frequency and extent of cleaning practices. Creating a nexus of prior preventive cleaning procedures, active ongoing efforts to clean/sanitize/disinfect, and reactive post-cleaning of possibly exposed areas and equipment.</p> <p>Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible opening windows. Increased access to open air spaces for faculty/student use and increased use of window and A/C unit ventilation.</p>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>Minimize class sizes to under 25 students as much as feasible.</p> <p>Desks organized facing one direction as close to 3 feet apart as possible.</p>

<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p> <p><b>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p> <p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>Staggered use of communal spaces to allow time for cleaning and disinfecting.</p> <p>Interactions between groups of students will be limited.</p> <p>We plan to teach and model handwashing to all students. Students will use soap and water to lather up for at least 20 seconds. Additional time will be scheduled to increase the opportunity for proper hand washing for all. If soap and water are not available, hand sanitizer that contains at least 60% alcohol will be used.</p> <p>Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues will be thrown in the trash and hands washed immediately after. If soap and water are not available, hand sanitizer that contains at least 60% alcohol can be used.</p> <p>Discourage sharing of items that are difficult to clean or disinfect.</p> <p>Child's belongings will be held separate locations as much as possible</p> <p>Allow adequate time to clean and disinfect any communal supplies.</p> <p>Minimize class sizes to under 25 students as much as feasible.</p> <p>Desks organized facing one direction as close to 3 feet apart as possible.</p> <p>Staggered use of communal spaces to allow time for cleaning and disinfecting.</p>
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**Monitoring Student and Staff Health**

Strategies, Policies and Procedures	
<p><b>Requirement(s)</b></p> <ul style="list-style-type: none"> <li>* <b>Monitoring students and staff for symptoms and history of exposure</b></li> <li>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></li> <li>* <b>Returning isolated or quarantined staff, students, or visitors to school</b></li> </ul> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p><b>Strategies, Policies and Procedures</b></p> <p>Through the incorporation of CDC and PDE guidance and emphasis will be placed upon encouraging students and staff to stay home when appropriate, remain educated on knowing the signs, symptoms and returning to school/work guidelines.</p> <p>Maintaining and utilizing dedicated isolation areas in both buildings. Communication systems in place to require self-reporting of symptoms, test results, and exposure to positive cases as well as clear and frequent communication of changing educational requirements and plans.</p>
<b>Other Considerations for Students and Staff</b>	
<p><b>Requirement(s)</b></p> <ul style="list-style-type: none"> <li>* <b>Protecting students and staff at higher risk for severe illness</b></li> <li>* <b>Use of face coverings (masks or face shields) by all staff</b></li> <li>* <b>Use of face coverings (masks or face shields) by older students (as appropriate)</b></li> </ul> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p><b>Strategies, Policies and Procedures</b></p> <p>Face coverings will be recommended for teachers and students in both Green and Yellow safety stages. Face coverings will not be required for students in any environment except for transportation during the yellow status. Teachers will be required to use face coverings while teaching under a yellow status. To ensure that students and staff at a higher risk are cared for, information about Covid-19 symptoms, precautions that can be taken, and effective safety practices will be posted throughout the school. <i>*Governor's order that all students and staff to wear face covering will supersede previous plan.</i></p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Shenango Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on July 13, 2020.

The plan was approved by a vote of:

8 Yes

0 No

Affirmed on: July 13, 2020

By:

  
(Signature\* of Board President)

Merle A. Glass  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

